

Statutory utilities guidance

Requirements and application process for easements and wayleaves

When is a wayleave required?

A wayleave agreement needs to be completed if the cable or other equipment actually forms part of the local electricity distribution network or is for multiple occupiers who will be metered directly from the mains supply.

When is a wayleave not required?

It is not required when the supply is for Network Rail's own requirements. The proposal will instead be covered by a Supply Agreement (which will not constitute a wayleave) and will be completed by the scheme's project manager.

When the supply is for the benefit of our premises

A wayleave is not required where a utility supply is to be laid across our property for the benefit of our own premises, provided that the supply is:

- Solely for our direct use
- For the use of a single occupier (e.g. a tenant, TOC or contractor) and they are billed directly or sub-metered and off-charged by us
- For the use of multiple occupiers and they are sub-metered and off-charged by us

In these cases the project manager concerned should seek clearance for the works and arrange for a supply agreement to be completed with the relevant electricity company. You should, however, continue to liaise with the department who requested the supply to arrange the timing and method of installation, giving details of works proposals direct to the [Asset Protection team](#).

If you are carrying out works in relation to the NRSWA

If you are carrying out works in a public highway that crosses under or over our land, then you must serve notice of your intention to carry out works in accordance with the New Roads and Street works Act 1991 (NRSWA). Details of the proposed works should be directed to the [Asset Protection team](#).

How to apply

Before submitting your application, you must consult our [Asset Protection team](#) well in advance to arrange a feasibility study.

Once you have done this, email the following to easementsandwayleaves@networkrail.co.uk:

- A completed **Schedule of Minimum Information**
- A brief summary of the scheme
- A scaled, OS referenced, plan highlighting the extent of the proposed wayleave or easement

All applications are subject to a clearance process. This will take around eight weeks to complete. We will only issue agreements once your application has been approved.