

APPROVAL AT PANEL ON 02-May-17

**SALE OF ACCESS RIGHTS PANEL
MINUTES OF MEETING HELD ON 03-Apr-17
Furztou G03: Quadrant, Milton Keynes**

Present:

Paul McMahon
Joseph Farrington

[Chair]
[Secretary]

Managing Director, Freight & National Passenger Operators
Investment Analyst

Apologies:

Garry White

Head of European & Strategic Affairs

Carew Satchwell
Chris Meadows
Fiona Dolman
Janine Fountain
Jonathan Pugh
Peter Craig
Peter Northfield
Rachel Gilliland
Tim Wright

Route Contracts Manager, LNW
Reform Specialist
Capacity Planning Director
Industry Performance Relationship Manager
Head of Strategy & Planning, Scotland
Regulatory Reform Manager
Programme Manager (Change)
Head of Commercial Freight
Route Commercial Manager, LNE & EM

Also in attendance for specific items:

SoAR/0838	Mark Garner	Customer Manager	SoAR/0842	Iona Wakely	Route Commercial Manager
SoAR/0839	Katharine Campbell	Customer Relationship Executive	SoAR/0843	Steven Ireland	Customer Manager
SoAR/0841	Shivani Patel	Customer Manager			

ACTIONS:

Please note all open actions require a periodic response to either update or close out prior to the next Sale of Access Rights Panel.

Progress on all actions (including proposals for actions to be closed out) should be communicated to the Group Investment Sale of Access Rights inbox in order to keep the Action Tracker up to date.

DATE OF NEXT MEETING:

Next meeting is on **Tuesday 2nd May 2017**

Paper submission notification to be sent to Sale of Access Rights inbox by **5pm on Friday 14th April 2017**.

Papers to be submitted to Group Investment Sale of Access inbox by **9:00am on Friday 21st April 2017**.

Response to actions to be submitted to Group Investment Sale of Access inbox by **9:00am on Thursday 20th April 2017**.

PAPERS REVIEWED AT PANEL AND IN CORRESPONDENCE

Min No.	Agenda Item	Panel Decision		
SoAR/0831	Minutes from previous meeting	Approved		
SoAR/0832	Panel Action Tracker and update on actions	Noted	Route Commercial Manager, LNE & EM (Tim Wright) updated panel regarding action SoAR/0819. Panel REMITTED Route Commercial Manager, LNE & EM (Tim Wright) to attend or send a representative to the Tri-lateral meeting at ORR and update panel next period.	Tim Wright
SoAR/0833	SoAR Panel Forward Agenda	Noted		
SoAR/0834	Period Report & Access Disputes	Noted	Panel NOTED that all consolidated contracts bar Arriva Trains Wales have now been received by ORR.	
SoAR/0835	Freight and National Operators Update	Noted	Panel REMITTED Head of Commercial Freight (Rachel Gilliland) and Capacity Planning Director (Fiona Dolman) to discuss the costs of planning for charter operators.	
SoAR/0836	Soar Sub Group Report	Noted	Panel NOTED the contents of the report and ENDORSED the changes to suggested to the Sale of Access Rights Proposal template. Panel REMITTED Regulatory Reform Manager (Peter Craig) to discuss the risks section of the template with Industry Performance Relationship Manager (Janine Fountain). Panel REMITTED Regulatory Reform Manager (Peter Craig) to confirm the legal situation regarding access rights sold that cannot be timetabled.	Peter Craig, Janine Fountain Peter Craig
SoAR/0837	Network Code Part D Proposed Changes	Endorsed	Panel ENDORSED the proposed changes to Section D of the Network Code.	
SoAR/0838	Virgin Trains East Coast 4th Supplemental	Rejected	Panel REJECTED the proposal due to a lack of validation on the paths. Panel REMITTED Customer Manager (Mark Garner) to resubmit the proposal once Capacity Planning has been able to validate the paths, TCRA has considered any safety aspects of the proposal and the performance impact has been assessed. Panel REMITTED Regulatory Reform Manager (Peter Craig) to send a communication to the route teams regarding the need for validation of proposals before submission of papers to panel.	Mark Garner Peter Craig
SoAR/0839	Great Western Railway 9th Supplemental	Authorised 'SUBJECT TO'	Panel AUTHORISED the proposal SUBJECT TO Customer Relationship Executive (Katharine Campbell) confirming with Capacity Planning whether there is a clash with the Go-Op aspiration in the second right. If there is, then the sale can only be for contingent rights. Panel NOTED that the Crossrail Track Access Option owner has been informed of the proposal.	Katharine Campbell
SoAR/0840	Charter Contract Renewals	Authorised		
SoAR/0841	c2c 1st Supplemental Agreement	Authorised 'SUBJECT TO'	Panel AUTHORISED the proposal SUBJECT TO Customer Manager (Shivani Patel): i) confirming with the Freight Team that there are no conflicts with any movements to/from London Gateway ii) gaining assurance of the Railsys modelling from Capability & Capacity Analysis Manager (Elaine Pocock).	Shivani Patel
SoAR/0842	North Yorkshire Railway 27th Supplemental	Authorised	Panel REMITTED Route Commercial Manager (Iona Wakely) to submit an update to the next panel regarding NYMR's Schedule 8 cap in relation to this proposal.	Iona Wakely
SoAR/0843	South West Trains 68th Supplemental	Authorised	Panel AUTHORISED the proposal as Contingent Rights only.	
SoAR/0844	HS2 Discussion Paper	Noted	Panel NOTED the contents of the paper and that it will be presented to Tri-partite Cooperation Board by Director, Network Strategy & Capacity Planning (Jo Kaye) in April.	
SoAR/0845	Arriva Trains Wales 81st Supplemental Agreement	Authorised		
SoAR/0846	Timetable Disputes Update	Noted		
SoAR/0847-1	First TransPennine Express, 6th Supplemental Agreement	Authorised	Panel AUTHORISED the proposal via correspondence	