

APPROVAL AT PANEL ON 07-Mar-16

**SALE OF ACCESS RIGHTS PANEL  
MINUTES OF MEETING HELD ON 08-Feb-16  
Furzton G09: Quadrant, Milton Keynes**

**Present:**

Garry White  
Joseph Farrington

[Chair]  
[Secretary]

Head of European & Strategic Affairs  
Investment Analyst

Carew Satchwell  
Fiona Dolman  
Graham Botham  
Kevin Farmer  
Peter Craig  
Rachel Gilliland  
Richard Wall  
Sarah Williams

[Until SoAR/0605]

Route Contracts Manager  
Capacity Planning Director  
Director, Strategy & Planning [North]  
Reform Specialist  
Regulatory Reform Manager  
Head of Commercial Freight  
Contract Services Manager  
Customer Relationship Executive

**Apologies:**

Paul McMahon  
Richard Kirkman  
Tim Wright

Director, Freight  
Head of National Customer Relationships  
Route Commercial Manager

**Also in attendance for specific items:**

SoAR/0600 Carew Satchwell

Route Contracts Manager

SoAR/0604 Julia Stanyard

Customer Manager

SoAR/0601 Rachel Gilliland

Head of Commercial Freight

SoAR/0606 -  
SoAR/0608 Kerry Taylor

Customer Manager

SoAR/0603 Janet Turlington

Customer Manager

**ACTIONS:**

Please note all open actions require a periodic response to either update or close out prior to the next Sale of Access Rights Panel.

Progress on all actions (including proposals for actions to be closed out) should be communicated to the Group Investment Sale of Access Rights inbox in order to keep the Action Tracker up to date.

**DATE OF NEXT MEETING:**

Next meeting is on **Monday 7th March 2016**

Paper submission notification to be sent to Sale of Access Rights inbox by **5pm on Friday 16th February 2016**.

Papers to be submitted to Group Investment Sale of Access inbox by **5:00pm on Friday 26th February 2016**.

Response to actions to be submitted to Group Investment Sale of Access inbox by **9:00am on Friday 26th February 2016**.

**PAPERS REVIEWED AT PANEL AND IN CORRESPONDENCE**

Min No.	Agenda Item	Panel Decision	Action / Comment	Action Owner
SoAR/0594	Minutes from previous meeting	Approved		
SoAR/0595	Terms of Reference	Noted	Panel REMITTED Head of European & Strategic Affairs (Garry White) to update the Terms of Reference and the panel remit document, and forward to panel members for final review before recommending on to Investment Panel.  Panel NOTED the policy point that any decision regarding papers received without the relevant Route Managing Director's endorsement will be Subject To the endorsement being received.	Garry White
SoAR/0596	Panel Action Tracker and update on actions	Noted	Panel NOTED the poor response record to currently open actions.	
SoAR/0597	SoAR Panel Forward Agenda	Noted	Panel REMITTED Reform Specialist (Kevin Farmer) to develop a shared resource that the Routes can update independently for future submissions.	Kevin Farmer
SoAR/0598	Period Report & Disputes	Noted	Panel REMITTED Investment Analyst (Joseph Farrington) to include a status column in future dispute submissions.	Joseph Farrington
SoAR/0599	Freight Update	Noted		
SoAR/0600	Section 17 TAA for London Midland - PCD 2016 to PCD 2018	Authorised	Panel REMITTED Route Contracts Manager (Carew Satchwell) to update the paper to reflect the known risks for the currently authorised rights.  Panel NOTED the policy points: i) Access is sold as of the active network. ii) Access should be sold for as long as it is contractually available.	Carew Satchwell
SoAR/0601	GNWR Section 22 Firm Rights into Euston	Authorised	Panel REMITTED Head of Commercial Freight (Rachel Gilliland) to update the paper to reflect the known risks for the currently authorised rights.  Panel NOTED that GNWR already has Firm Rights to run from Blackpool North to Queen's Park from PCD 2017 and that the agreed rights run until PCD 2018.	Rachel Gilliland
SoAR/0602	London Midland Change to Monitoring Point Weightings	Authorised	Panel NOTED that this paper does not include any new rights and is a contractual change only.	
SoAR/0603	Northern - Low Moor & Hope Valley Services	Authorised	Panel NOTED that the rights that are proposed are: i) Firm Rights for an additional call at Low Moor ii) Firm Rights for an additional quantum service in each direction on the Hope Valley Line from Sheffield to Manchester Piccadilly iii) Firm Rights to extend the period of summer services period on the Hope Valley Line from September to October.	
SoAR/0604	Chiltern - May 2016 TT	Authorised 'SUBJECT TO'	Panel AUTHORISED the paper SUBJECT TO Customer Manager (Julia Stanyard) submitting confirmation that the Route Safety Team is satisfied with the proposal to the Sale of Access Rights inbox.	Julia Stanyard
SoAR/0605	Rail Operations Group - Charter TAC	Authorised	Panel NOTED that the charters will not be mirroring currently running services and will potentially bring new business to the charter market.	
SoAR/0606	FTPE Section 17 Application for 10 Year TAC	Noted	Panel NOTED that the Track Access Contract can be negotiated for beyond the originally envisaged 5 year period.	
SoAR/0607	FTPE's Track Access Aspirations - Position Paper	Noted	Panel NOTED that additional certainty was available, that the Track Access Contract can be negotiated, subject to requirements, for a period beyond 5 years, and that the previous quotation of A&MR Reg.18.8 erroneously referred to from the unamended regulations.  Panel ENDORSED the Route's approach in respect of changing acceptable contract length from 1 year to 7 or 8 years (i.e. franchise award or length or award length plus one).	
SoAR/0608	Hull Trains Section 17 Application	Authorised	Panel NOTED that this is bringing forward an already agreed contract's start date and terminating the currently active one.	
SoAR/0609	FGW Charter Contract Extension of Expiry Date	Authorised 'SUBJECT TO'	Panel AUTHORISED the paper SUBJECT TO the contract not extending beyond July 2017.  Panel NOTED the policy point that no new charter contract should extend beyond July 2017 due to not yet having an agreed plan for eradication of effluent discharge with the charter TOCs.	Katharine Campbell
SoAR/0610	FGW Revised start date for new Track Access Contract	Authorised	Panel NOTED that this is bringing forward an already agreed contract's start date and terminating the currently active one.	

**PAPERS REVIEWED AT PANEL AND IN CORRESPONDENCE**

Min No.	Agenda Item	Panel Decision	Action / Comment	Action Owner
SoAR/0611	ScotRail - General Approval for Contingent Rights	Authorised 'SUBJECT TO'	Panel AUTHORISED the paper SUBJECT TO Customer Manager (Nick Prag) submitting an updated paper with the approval of Director, Maintenance and Operations Services (Neal Lawson)  Panel NOTED that this is a proposal for a 90 day General Agreement.	Nick Prag
SoAR/0612-1	FTPE - New Track Access Contract from December 2016.	Authorised	Panel AUTHORISED the paper vis correspondece to confirm the guidance given in SoAR/0606.	